

DC Flood Task Force Meeting Minutes



**DC Flood Task Force
Meeting Minutes
November 4, 2022
Virtual WebEx Meeting
10:30 – 12:30 pm**

Meeting began at **10:25** am with the following members, agencies, and support staff in attendance.

Deputy Mayor for Operations and Infrastructure (DMOI)

1. Jonathan Rogers
2. Alan Propp

District of Columbia Water and Sewer Authority (DC Water)

1. Apera Nwora
2. Salil Kharkar
3. Barbara Mitchell

District of Columbia Department of Energy and Environment (DOEE)

1. Nicholas Bonard
2. Lily Cheng
3. Jackie Zidar
4. Meredith Upchurch
5. Sarah Edwards

District of Columbia Homeland Security and Emergency Management Agency (HSEMA)

1. Vermecia Alsop
2. Anne Graf
3. Melissa Deas

District of Columbia Office of Planning (OP)

1. Elisa Vitale
2. Imania Price
3. Stephen Gyor

District of Columbia Department of Insurance, Securities, and Banking (DISB)

1. Philip Edmonds
2. Philip Barlow

District of Columbia Office of Risk Management (ORM)

1. Jane Waters
2. Jed Ross

District of Columbia Department of Public Works (DPW)

1. Andrew Gerst

District of Columbia Department of Consumer and Regulatory Affairs (DCRA)

1. Christopher Bailey

District of Columbia Department of General Services (DGS)

1. Matt Floca

Attending Consulting Members and Support Staff

District of Columbia Executive Office of the Mayor (EOM)

1. Frances Whalen
2. Robert Preston

District of Columbia Office of the People's Counsel (OPC)

1. Stephen Dudek
2. Yohannes Mariam

Metropolitan Washington Council of Governments (MWCOG)

1. Katie Dyer

Facilitation Team - Monash Advisory Group

1. Monte Monash
2. Rachel Kendrick
3. Nick Hall

Other Attendees

1. Thomas Glassic

10: 35am | Welcome and Opening Remarks

- Adjustments to schedule – Residential Resilience and Governance & Coordination Action Teams have been consolidated due to overlapping information
- Final report due February 2023
 - o Must have action plans for each of 9 categories

10:39 am | FY24 Budget Priority

- FY24 Budget Planning
 - o Agency budget requests due mid-November
 - o Federal grant & formula fund requests on-going
- Flood Task Force will support budget requests
 - o Develop slate of project budget requests
 - o Vote to support at Nov 16th Full Task Force meeting
- Each agency should ensure their budget request is on the list

Meredith:

The plan is not to submit any requests for the Task Force itself, but to show that the Task Force supports the enhancement for submitting agency. We have a list of all budget requests, it is a work in progress.

Each agency to ensure they have submitted anything they want support from Task Force on, review the draft list to make sure it is accurate to their agency.

Monte: We want to make sure each agency can add to this, so the Task Force can show support and amplify the request. Importance of this list is crucial, emphasize agencies to get their request in and reach out to Meredith

10:44 am | Update on Insurance Options

- This is an ongoing discussion for action plans
- DOEE, ORM, DASB, and DC Water have discussed that it is important to put in a budget request so we have some funding by October 2023 for whichever option is chosen
- DOEE put in a high-level budget enhancement request for FY24
 - o Request is for \$800,000. Includes flood verification and staff, and enough for immediate payout of \$2,000 each to 250 households. 250 is approximately how many had households had flooding after flood in 2020.
 - o Potentially increase / add another layer in the future.
- Although DOEE putting in request, not clear yet who will implement the program

Jed Ross: This request should have something from the Task Force showing support to increase the chance of it getting funded. Stronger likelihood of success when it comes from task force. Should be some formal document or recommendation for the budget review team to look at.

Apera Nwora: We have been working on a brief to have with the CA as well as other external members for this reason.

Nick: are there any ideas on what form to present this?

Meredith: We are planning to vote in November, outcome could be a memo showing that the task force supports

Jonathan Rogers – BRT meetings will be happening soon. Agree with Dir. Ross, should flag task force support. Probably another way to have them all in one place for consideration. When task force report is final it needs to go through IQ, OCA and OBPM are looking at budget implications as well so it should not be a surprise what has budget implications / needs enhancements. Takes a month or so in IQ to review report, want the report to be given to them by end of December

Meredith: Vote on November 16 to approve action plans. Not all of them have funding requests in FY24. We will have a vote to say task force is behind each action plans, with a separate memo that picks out all the FY24 budget request.

Meredith: Should we project future fiscal year budget requests?

Salil: Is there a need to prioritize within task force recommendations?

Jonathan: This would be helpful if they don't have enough money for all of them

Nick: Heads up to all the agencies, if they want to be on this memo they need to send their budget requests to the task force.

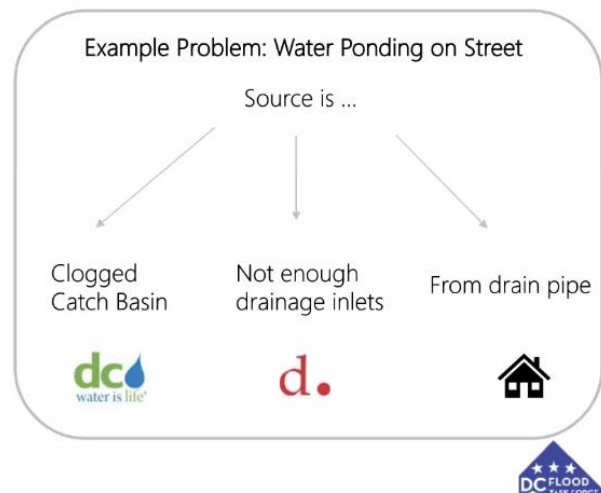
11:00 am | Workflow for Drainage Complaint

Roadmap:

1) Clarity on Roles and Responsibilities

Deliverables:

- Interagency agreement on responsibilities
- Diagram of complaints and responsible agencies
 - Many are obvious, but some require further study:
 - Groundwater seeping on sidewalks and roads
 - Underground streams under roadways



Nick: It can be frustrating for residents to get bounced between agencies. Need a diagram or list that every agency and the public can reference to direct people

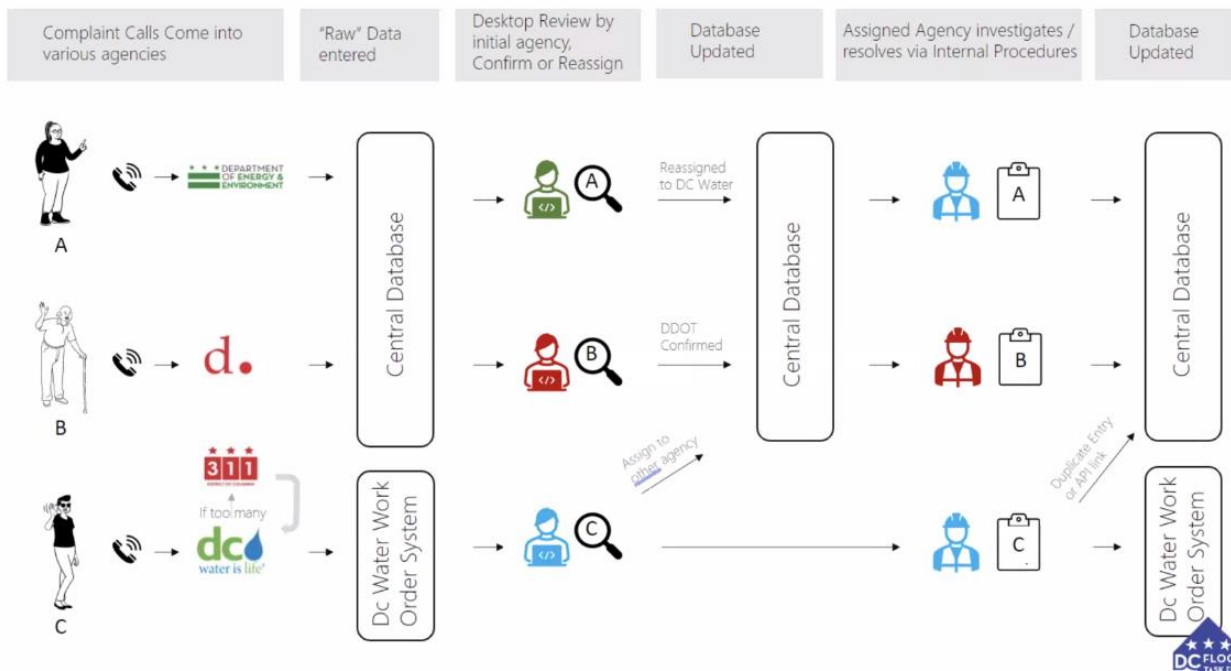
2) Centralized Reporting Database

Benefits:

- Provides a way to efficiently document complaint hand-offs and resolutions
- Will allow creation of multiple maps / analysis – some available to public

Still to do:

- Identify a software solution that will work across agencies
- Once complete, will need to update internal agency procedures



Nick: Option 3 is different because DC Water already has a work order system that should remain – if not a DC Water issue, push into centralized database. Create duplicate entry into centralized database.

In next few weeks we want to get all agencies who get drainage complaints to discuss software – possibly OCTO

Salil: For clarification, this is for historical record not a live system, log it in after things were confirmed, no live map. Agencies should let us know what systems they currently use.

Melissa: Would we continue to have the 311 overflow option?

Nick: Yes, this is to show how the database works, for overflow on 311 that process doesn't change, but the information will go back to DC water so that little loop still happens

Salil: None of the current processes are changing for agencies, just creating a common platform to log the data

11:16 am | Flood Task Force Final Report Layout Introduction

- Tentative plans for deliverables:
- Final PDF Report
 - o Includes all action plans in one combined document
 - o Executive Summary, Appendices
- Interactive Action Plan Webpage
 - o Ability to Sort Action Plans by
 - Year of Implementation
 - Agency
 - Category
- Final Report Table of Contents
 - o Executive Summary
 - o Summary of task force activities
 - o Action Plans
 - o Funding Options
 - o Appendix

Melissa: We should figure out how to do progress reporting, possibly integrate reporting into ClimateReady DC or Sustainable DC or another existing system to publish. Further conversation needed

Salil: Possible addenda as additional info is added

Nick: Once we approve PDF, we don't want to touch again but an interactive website could be updated afterwards

Salil: goal is to have all the agencies communicate towards one goal, want to continue this

Nick: Helps with accountability

Melissa: Could just be a text box

Meredith: In summary section we can add a future plans section. Will discuss in more detail next meeting

11:32 am | Next Steps

For Batch 2 and 3 plans, please make any edits to your plans and finalize them by Friday, November 11

Six Batch 2 Plans:

The public commenting period has ended for Batch 2 of the Action Plans. For each agency who submitted an Action Plan within Batch 2, please go to view the comments and incorporate them within your Action Plans. **Following approval of the edited plans at the November 16 meeting, Batch 2 of the Action Plans will then be published on the Task Force website as "final."**

Fifteen Batch 3 Plans

For the Batch 3 Action Plans, the member commenting period has ended. For each agency who submitted an Action Plan within Batch 3, please go to view the plans and incorporate any suggested changes. **We will be voting on Batch 3 Action Plans to be released for public comment at the November 16 meeting.**

Owners of these are responsible to making updates

Nick: Some comments are specific to one plan and some are more general, read through them to see if your action plan is affected.

11:41 am | Closeout

Next Full Flood Task Force Meeting – November 16, 2022

Next Action Team Meeting – December 09, 2022

The meeting ENDED at 11:41 am.

Additional Materials

A copy of the staff presentation used during the meeting, the meeting recording, and a transcript of any in meeting chat comments can be accessed at dcfloodtaskforce.org.